



**C&C PROPERTIES**  
**PROPERTY MANAGEMENT**

## Application Requirements

- ✓ \$30 fee for each adult over the age of 18. **Non-refundable if reports are run.**
- ✓ Current photo I.D.
- ✓ Verification of income, i.e. paycheck stubs, AFDC, Disability, etc.
- ✓ We look for income of 2 to 3 times the amount of rent
- ✓ If self-employed, the first two pages of the last two years' tax returns
- ✓ You must sign a release form for credit check, criminal background check, and eviction search for each applicant (included in \$30 fee)
- ✓ If property allows pets, Picture of pet/pets

**All information must be present or the application will be returned to you.**

Upon approval of your application, you must pay at least ½ of the requested security deposit (Good Faith Deposit) to place a hold on the property.

**This deposit is non-refundable.**

If the unit is ready to lease, Tenants understand they must sign Rental Agreement and take possession within 10 days of receipt of the Good Faith Deposit. The balance of security deposit and rent is due upon possession.

Properties that allow pets will require an additional \$500 pet deposit per pet. In addition, renter's insurance is required.

We will need proof that utilities are in your name prior to occupancy.

Our properties are non-smoking properties.

Please allow 48 hours for processing your application.

**Your application may be denied** if you misrepresent any information on the application, do not meet our qualifications, have negative rental history, or you have excessive debt to income ratio.

Applicant: \_\_\_\_\_ Date \_\_\_\_\_

# Application to Rent

Location of Premises \_\_\_\_\_ Rent Amount \_\_\_\_\_

Full Name of Primary Applicant: \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_, Zip Code \_\_\_\_\_ Cell# \_\_\_\_\_

SS# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DOB \_\_\_\_/\_\_\_\_/\_\_\_\_ DL# \_\_\_\_\_

E-Mail \_\_\_\_\_ @ \_\_\_\_\_ Smoker Yes  No

Full Name of Additional Applicant: \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_, Zip Code \_\_\_\_\_ Cell# \_\_\_\_\_

SS# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DOB \_\_\_\_/\_\_\_\_/\_\_\_\_ DL# \_\_\_\_\_ Spouse

E-Mail \_\_\_\_\_ @ \_\_\_\_\_ Smoker Yes  No

Other Occupants: \_\_\_\_\_

30 Day Notice Given Yes  No

Has applicant been a party to an unlawful detainer action or filed bankruptcy within the last seven years? Yes  No

Has applicant or any proposed occupant ever been convicted of or pleaded no contest to a felony? Yes  No

Has applicant or any proposed occupants ever been asked to move out of a residence? Yes  No

Additional comments; \_\_\_\_\_

Residence History; From \_\_\_\_\_ To \_\_\_\_\_ Rent amount \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_, Zip Code \_\_\_\_\_

Rent  Own  Landlord Name \_\_\_\_\_

Landlord Contact Information \_\_\_\_\_

Reason moving \_\_\_\_\_

Previous Residence if less than two years.

From \_\_\_\_\_ To \_\_\_\_\_ Rent \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_, Zip Code \_\_\_\_\_

Rent  Own  Landlord Name \_\_\_\_\_

Landlord Contact Information \_\_\_\_\_

Reason moved \_\_\_\_\_

<b>Pet's; Type</b> _____
Breed _____
Weight _____
<b>Type</b> _____
Breed _____
Weight _____
<b>Type</b> _____
Breed _____
Weight _____

Employment and Income History; Current Employer \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Phone \_\_\_\_\_

Employer's Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_, Zip Code \_\_\_\_\_ Mo. Income \$ \_\_\_\_\_

Previous Employment or Other Income; \_\_\_\_\_

\_\_\_\_\_ Total Mo. Income \$ \_\_\_\_\_

Owner, Landlord or Agent may accept more than one application and the best qualified applicant will be selected. Information submitted above by applicant is to be true and complete and applicant hereby authorizes Owner, Landlord or Agent to verify the information provided and obtain credit reports and/or criminal history reports.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

